EAST SURREY COLLEGE
ORBITAL SOUTH COLLEGES

ADULTS 19+

Start Date
05/01/2027

Course Code
BBM0000130

Duration
8 Weeks

Study Mode
Part Time

Course Fee
£599

AAT Management Accounting Level 4 Module

Personal Tax is an optional unit AAT (Association of Accounting Technicians) Diploma in Professional Accounting, which is a higher-level professional accounting qualification. If you successfully complete this unit it will count towards the full Diploma in Accounting qualification, if you wish to pursue the qualification. If you are looking to achieve the full qualification ESC offer the full course, with various starting points throughout the academic year.

COURSE DESCRIPTION

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This unit includes how to calculate income tax, national insurance contributions, taxable benefits, capital gains tax and basic inheritance tax.

UNITS/TOPICS COVERED:

You will study the following optional unit:

- Personal Tax

For information purposes, the mandatory units are:

- Drafting and Interpreting Financial Statements
- Applied Management Accounting
- Internal Accounting Systems and Controls

The optional units taught at East Surrey College are:

- Personal Tax
- Credit and Debt Management

The following optional units can be taken independently

- Business Tax
- Audit & Assurance
- Cash and Financial Management

EQUIPMENT NEEDED:

Books, pen, paper, Scientific calculator, access to the internet, a quiet place to work from home, and a device such as a PC/laptop or tablet.

ENTRY REQUIREMENTS

Achievement of an AAT Level 3 Advanced Diploma in Accounting is essential plus English GCSE.

WHERE CAN THIS TAKE ME?

The accountancy skills developed by studying this qualification will enable you to seek employment with confidence, and/or to progress to study chartered accountancy.

HOW WILL I BE ASSESSED?

The unit is assessed through a computer-based exam, which draws on and assesses knowledge and understanding from across the topic. The assessment is marked by AAT. To achieve success, you will need a mark of 70% in the assessment.

FEES

The fees displayed are the MAXIMUM payable by adults aged 19+ unless you qualify for a concessionary fee. Please be aware that there may be additional costs for materials.

Concessions

Tuition fees may be waived or reduced if you are on a low income or receive certain benefits.

If you don't qualify for a concession, you will need to pay for your course in full or apply for an Advanced Learner Loan to cover the cost (Level 3-6 courses only).

Please see our Fees, Funding & Bursaries page for further information.

HOW TO APPLY

To apply online for this course please visit www.esc.ac.uk.

If you have any outstanding queries please contact our Client Services team on 01737 788444 or at clientservices@esc.ac.uk.

Disclaimer: Every effort has been made to ensure that the details contained in this leaflet are up-to-date and accurate at the time of printing. However, the College reserves the right to alter or cancel courses, their content, entry requirements, fees or other details should circumstances dictate.

Should you require this leaflet in a different format please contact Client Services on 01737 788444.